

Christina Kyle
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EDUCATION _____

Falmouth University UK BA (Hons) Creative Events Management 2011-2014

- Resource planning
- Marketing
- Professional studies
- Understanding cultural organisations
- Critical and cultural appreciation

Course related projects:

• La Petite Maison bleue	Project Management	2012
• Falmouth Culture Shock	Finances, Artist Liaison, Marketing	2013
• Mohammad Reza Mortazavi	Project Management (Solo project)	2014

Ärztekammer Südbaden Germany GP Assistant and Practice Manager 1999-2001

- Medizinische Fachangestellte NVQ 3 equivalent

RELEVANT _____

SHS Security and Events Germany **General assistant** 2009-2011

- Large scale event company

Artist & VIP liaison, Artist/crew
Hospitality

Fest der Innenhöfe Germany **Event assistant** 2009/2010

- International classic/world music
Festival Organisers: Culture Council
Freiburg

Venue management, Finances,
Crowd control, Artist liaison,

Lirum Larum Lesefest Germany **Event assistant** 2010

- Literature Festival
Organisers: Culture Council Freiburg

Artist and Venue liaison

Schwerpunktpraxis Germany **GP Assistant and Manager** 2002-2009

- Medical centre for clients with
drug addiction and psychiatric disorders

Management, Staff training

Wandern Schottland UK	Employee	2009-present
<ul style="list-style-type: none"> • Bespoke trekking company for German clients in Scotland and Islands 	Hospitality, Resource planning	
Global Water Dance UK	Project Management	2011
<ul style="list-style-type: none"> • International environmental dance event 	Event planning, H&S, Marketing, Funding	
Event Cornwall UK	Marketing work placement	2012
<ul style="list-style-type: none"> • Event Management Services 	Marketing, Research	
The Performance Centre UK	Volunteer	2011-2013
<ul style="list-style-type: none"> • Falmouth University 	Team leader, Steward, Fire Marshall	
The Royal Cornwall Polytechnic Society UK	Volunteer	2011-2013
<ul style="list-style-type: none"> • Arts Centre Falmouth 	Box office, Fire Marshall, Steward	
Spectrum UK	Employee	2011-present
<ul style="list-style-type: none"> • Company specialising in supporting clients with Autism 	Support worker	
Cornwall International Film Festival UK	Event assistant	2013
	Hospitality, info desk	

IT SKILLS

- Word-processing
- Spread sheets and charts
- Presentation software
- Certified Adobe Indesign associate

ADDITIONAL INFORMATION

- German Fluent
- Full Drivers Licence
- CRB checked

References available on request